

**WISCONSIN MASONIC FOUNDATION – ACTS OF KINDNESS
LODGE MATCHING GRANT APPLICATION**

The process for requesting a matching grant from the Wisconsin Masonic Foundation’s Acts of Kindness Program is described in detail on the reverse side of this application form. Complete the Application in full. Only complete applications will be considered.

Lodge Name: _____ **Lodge Number** _____

Lodge Mailing Address: _____

Name Of Agency Grant Is To Support _____
(MUST BE A 501 (C) (3) ORGANIZATION OR A GOVERNMENTAL ENTITY)

Brief Description of Supported Agency Program and Persons Served:

PROGRAM TO BE SUPPORTED:

[] Matching Grant - Grant Limit \$3000 (\$3000 matching grant limit from all Wisconsin Masonic Foundation Lodge Matching Grant Programs per year)

Describe project scope and Cost (If donation is for unrestricted general operation purposes, so designate) _____

[] **Recipient Fiscal Responsibility:** Attached is an application from the Recipient Agency signed by an official representative of the agency indicating their qualifications for this matching grant program.

[] **Lodge Funds Are Being Matched:** We understand that the purpose of the Acts of Kindness Grants Program is to **help the Lodge** perform charitable acts in the community. The check attached is Lodge Funds. The Lodge was not merely a conduit for these funds. We certify that the lodge funds were not raised by another organization and paid over to the Lodge in order to obtain a matching grant. Work by individual lodge members at another organization’s fundraiser does not constitute Lodge Funds. Describe the source of the funds or how **the Lodge** raised the funds to be matched.

Certification of Accuracy:

We, the Worshipful Master and Secretary of the above named Lodge have read this application in Lodge which was approved by a majority of those present and certify the accuracy of the information provided. We certify that the enclosed funds are Lodge Funds and that the Lodge was not merely a conduit of funds from another organization to obtain a matching grant.

Dated this _____ day of _____, 20_____.

Worshipful Master

Lodge Secretary

[] **A Lodge Check payable to Wisconsin Masonic Foundation is attached.**

Mail Completed Application with attachments to: Wisconsin Masonic Foundation, 36275 Sunset Drive, Dousman, WI 53118, Attn: Erika L. Miller

Wisconsin Masonic Foundation's Masonic Acts of Kindness

Matching Grant Application Process

The Acts of Kindness Program is intended to encourage Lodges to be involved in their community and community improvement. Each Lodge is eligible for up to \$3000 per year in matching funds from the Wisconsin Masonic Foundation inclusive of all programs through the Wisconsin Masonic Foundation. It may include any combination of programs with their own individual limits: Spruce up limit is \$1000, Medical Defibrillator through Project Adam or otherwise limit is \$800 & Other medical equipment the limit is \$2000 through the Wisconsin Medical Fund. Scholarship matching grants are limited to \$500 per year.

Acts of Kindness contributions to the Community include a contribution from the Lodge preferably through community involvement such as a fund raiser alone or as a joint venture with another community organization to a 501(C) (3) charitable organization are limited \$3000 per year. The Lodge may not be used as a conduit or mere pass through for another organization but must come bona fide Lodge efforts. The contribution may not be for political, religious or controversial organizations or endeavors, as will be determined by the Wisconsin Masonic Foundation Board.

Three Examples of different Lodges working within the \$3000 annual limit including the Acts of Kindness Program: In one year Lodge A obtains matching grants for defibrillator(s) for \$800, \$1000 for the Spruce Up, and \$500 in Scholarships may obtain a \$700 match in the Acts of Kindness Program; Lodge B has no defibrillator or Spruce Up match, may obtain up to a \$500 match for Scholarships, and up to \$2500 for an Acts of Kindness match: Lodge C has no defibrillator, Spruce Up, Scholarship or any other Wisconsin Masonic Foundation match may obtain up to a \$3000 match for the Acts of Kindness Program.

The process for request of a matching grant from the Wisconsin Masonic Foundation's Masonic Acts of Kindness, requires four steps. Completion of these steps is necessary in order to move your grant to approval as quickly as possible.

1. **Define the program or project** – This can be done in a letter addressed to the Board of Directors of the Wisconsin Masonic Foundation. It should include what type of charitable community program with 501(C) (3) status you would like to support and a brief description of what the program is and whom it serves.
2. **Prove the Charitable Status of your recipient** – Obtain an official statement from the charitable organization on the form provided in this application establishing the recipient's charitable status.
3. **Complete the Lodge Application Form:** Complete the Lodge Application on the reverse side of this document. Please remember that the Lodge cannot be a mere pass through or conduit and that the annual limit of all programs for each Lodge to obtain a grant is \$3000 as part of a \$3000 annual limit from all matching grant programs of the Wisconsin Masonic Foundation.
4. **Include a check for your Lodge's share of the match** – This ensures prompt processing of your request once the foundation board has approved it. **Checks are made payable to: Wisconsin Masonic Foundation-Acts of Kindness**

When should you file your requests? Anytime! The Board of Directors will review your request and process as quickly as they are able. Our Board meets every two months to review requests.

REMEMBER!! The purpose of the Acts of Kindness Program is to get Lodges working in their communities to promote the good works of the Fraternity. The Board will NOT approve requests where fundraising is done solely by a partner organization or when funds are channeled through the Lodge. The Lodge itself, must raise or donate the matching funds and submit a portion, preferably all of the matching funds. When the Lodge partners with another organization to raise funds appropriate advertising and signage should indicate that the Lodge is a partner in the fundraising.

Where to send your completed request –

Wisconsin Masonic Foundation-Acts of Kindness
36275 Sunset Drive
Dousman, WI 53118
Attn: Erika L. Miller